BUS POLICY

Rationale:

• Student behaviour on and around buses, and the efficiency of bus services are of vital importance to student safety, an effective bus service and maintenance of student enrolments.

Aims:

• To ensure that students travelling to and from our school by buses do so safely, and in a manner consistent with Department of Education policies and regulations.
• To ensure bussing issues are dealt with effectively and efficiently.

Implementation:

• Students attending government schools are eligible to receive free bus travel to their nearest school, so long as they reside more than 4.8 kilometres from that school.
• Students attending government schools may also be eligible for a Conveyance Allowance so long as they attend the nearest school, no bus service is available and they live more than 4.8 kilometres from the school, or they live more than 4.8 kilometres from the nearest bus stop.
• A student may access travel to a school other than the nearest school upon payment of a fare. Such travel is conditional upon space being available on the bus after all eligible travellers have been catered for. Approval is on a term-by-term basis.
• Our school will act as the bus coordinator. They will undertake all responsibilities associated with bus travel by students, including liaison with the bus company.
• Our school bus coordinator will ensure all students travelling regularly by bus undertake revision of bus safety rules and procedures at the commencement of terms 1 and 3 each year.
• Students must enter school grounds as soon as the bus arrives and must not deviate.
• Students who are registered bus travellers will be supervised in Learning Space 2 on arrival at school in the morning and before the bus arrives in the afternoon. Students will be chaperoned by the teacher on duty to and from the bus stop.
• The teacher on duty must be notified on the day if a registered bus traveller has alternate travel arrangements and will not be on the bus.
• The teacher on duty will supervise the departure of buses from the school at the conclusion of each school day, including marking each child against an attendance roll.
• Buses will not depart until given permission to do so by the teacher on duty.
• Conditions of Bus Travel must be sighted and signed at the start of each school year.
• Close liaison between all school coordinators and the bus companies must be maintained.

Evaluation:

This policy will be reviewed as part of the school’s three-year review cycle, or whenever a significant change in bus operations occurs, or after every significant bus related incident.