

# ASSEMBLY POLICY

## RATIONALE:

- School assembly is an important time to share information, an opportunity to showcase the achievements, and a chance to engage the community. Effective, entertaining and punctual assemblies add considerably to the efficiency of our school.

## AIMS:

- To bring the entire school together at a formal assembly to exchange information and important messages, to meet school visitors, to present awards and recognitions, and to engage parents and community members in the operations and celebrations of the school.

## IMPLEMENTATION:

- A whole school assembly will occur each Friday afternoon at 3.00pm on the basketball court.
- The student school leaders will generally conduct the assembly – assisted by the Principal.
- During occasions of inclement weather, the Principal will consider the assembly program and determine whether or not to relocate the assembly indoors into the multi-purpose room.
- The assembly will include the singing of the Australian national anthem, and the flying of the Australian flag.
- Assemblies may be rescheduled to different times of the week for special occasions eg: Remembrance Day ceremony. Changes will be specified on the school website.
- All announcements or activities that are to form part of the assembly must be detailed to the student school leaders with sufficient time before the assembly.
- Student awards and recognitions of student achievement will be a focus of the assembly. School captains will generally announce and present student awards.
- Brief student performances will be scheduled regularly throughout the year.
- Special guests to assembly will generally be scheduled early in the assembly so they may leave if they wish, and will usually be introduced by school captains.
- Parents and community members are always welcome to observe the school assembly.

## EVALUATION:

This policy will be reviewed as part of the school's three-year review cycle.