

BUS POLICY

Rationale:

- Student behaviour on and around buses, and the efficiency of bus services are of vital importance to student safety, an effective bus service and maintenance of student enrolments.

Aims:

- To ensure that students travelling to and from our school by buses do so safely, and in a manner consistent with Department of Education and Training policies and regulations.
- To ensure bussing issues are dealt with effectively and efficiently.

Implementation:

- Students attending government schools are eligible to receive free bus travel to their nearest school, so long as they reside more than 4.8 kilometres from that school.
- Students attending government schools may also be eligible for a Conveyance Allowance so long as they attend the nearest school, no bus service is available and they live more than 4.8 kilometres from the school, or they live more than 4.8 kilometres from the nearest bus stop.
- A student may access travel to a school other than the nearest school upon payment of a fare. Such travel is conditional upon space being available on the bus after all eligible travellers have been catered for. Approval is on a term-by-term basis.
- Parents wishing to access regular travel for their child/ren are to complete the appropriate documentation at least one week prior to the required date of commencement of travel.
- Casual travellers are permitted on the bus, if space permits. An Itinerant Bus Traveller form is required to be completed by parents a minimum of 24 hours prior to day of travel.
- Our school bus coordinator will ensure all students travelling regularly by bus undertake revision of bus safety rules, procedures, conditions of travel and responsibilities of travellers and their parents at the start of terms 1 and 3 each year.
- Students must enter school grounds as soon as the bus arrives and must not deviate.
- Students who are registered bus travellers will be supervised in the Alec McKay Building on arrival at school in the morning. In the afternoon, students will be supervised on the grass area at the back of Dabyminga Learning Space or in the bus shelter, if raining, and will be chaperoned by the teacher on duty, across the road to the bus stop.
- The teacher on duty must be notified on the day if a registered bus traveller has alternate travel arrangements and will not be on the bus.
- The teacher on duty will supervise the departure of buses from the school at the conclusion of each school day, including marking each child against an attendance roll.
- Buses will not depart until given permission to do so by the teacher on duty.
- Conditions of Bus Travel must be sighted and signed at the start of each school year.
- Close liaison between all school coordinators and the bus companies must be maintained.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle, or whenever a significant change in bus operations occurs, or after every significant bus related incident.